



# SHANKLE HOUSE

COMMERCE, GEORGIA • EST. 1840

## SHANKLE HOUSE TERMS AND FEE SCHEDULE

Shankle House is currently available to rent for parties up to 100 people at the following times. Larger groups may be accommodated for outdoor parties. Please inquire about alternate days or time slots. Fees may vary for holiday bookings.

Friday 3:00pm-11:00pm

Saturday 10:00am-11:00pm

Sunday 10:00am-8:00pm

The rental fee is \$85/ hour until 8:00pm. Beginning at 8:00pm the rental fee is \$125/ hour.

A FOUR-HOUR MINIMUM BOOKING IS REQUIRED. SET UP AND BREAKDOWN TIME WILL BE BILLED AT THE SAME RATES.

RENTAL FEE INCLUDES EXCLUSIVE ACCESS TO ENTIRE LOWER FLOOR RENTAL SPACE AND KITCHEN AS WELL AS ACCESS TO THE GROUNDS OF SHANKLE HOUSE (APPROX 1 ACRE). THE KITCHEN MAY BE USED ONLY FOR FOOD PREP AND STORAGE AND INCLUDES ACCESS TO SINK, REFRIGERATOR, AND ICE MACHINE.



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A CLEANING FEE BASED ON YOUR NUMBER OF GUESTS AND LENGTH OF BOOKING IS NOT INCLUDED AND MAY BE BILLED AS AN ADDITIONAL CHARGE IF THE VENUE IS NOT CLEANED OR TIDIED PROPERLY.

SECURITY OFFICER: THE PRESENCE OF A UNIFORMED OFFICER AT AN EVENT DURING THE HOURS WHEN ALCOHOL IS SERVED IS REQUIRED FOR ALL PARTIES GREATER THAN 40 PEOPLE. THE FEE IS \$50 PER HOUR WITH A MINIMUM REQUIREMENT OF 3 HOURS.

Self catering is allowed. Cash bar of any kind is strictly forbidden. Caterer or bartending companies serving alcohol must possess an insurance policy including **Liquor Liability AND General Liability** with not less than \$1,000,000.00 occurrence limits and \$2,000,000.00 aggregate limits. It must also include the naming of "Shankle House" as additional insured. A copy of the insurance certificate must be submitted to Shankle House at least 20 days prior to the event date.

A deposit of one half of the base rental fee is required with a signed Rental and Deposit Agreement to reserve your event time. The remainder of the base rental fee payment plus the refundable security deposit must be paid and submitted with the final contract to Shankle House no less than 10 days prior to the event.

A security deposit of 50% of the rental agreement is required but will be fully refunded barring no significant damage to the property.

Your rental deposit is non-refundable. However, if your event is cancelled and the date is re-booked, your deposit will then be refunded @ 50%.

For additional information or assistance, please contact Molly Baroco at [molly@shanklehouse.com](mailto:molly@shanklehouse.com).